

## Media Requests

The Trustees of Spring Point Ledge Lighthouse welcome media companies who wish to use this historic facility in their photography shoots or video productions. We will make every effort to accommodate your requests and assist you in making your production a success. A schedule of fees has been established to compensate the Trust for staff on-site time and to aid in our mission to protect, maintain, and preserve the lighthouse.

Please note that the breakwater is owned by the US Army Corps of Engineers and the lighthouse Trust has no responsibility for, or jurisdiction over, the breakwater. Film crews and photographers may shoot on the breakwater at any time at their own risk. The Trust owns the lighthouse and is responsible for all activities on and within the structure.

All media requests should be directed to:

Keith R Thompson, Chairman  
Spring Point Ledge Light Trust  
PO Box 2311  
South Portland, Maine 04116-2311  
[springpointledgelight@gmail.com](mailto:springpointledgelight@gmail.com)  
(866) 570-5703, Ext. 0

## Required Documentation

The following documentation will aid us in considering your request:

- Proposed date(s) and time(s) of shoot
- Responsible on-site photographer/director/art director
- Name of agency/client
- Number of personnel

- Copy of insurance binder
- Release of liability

### **During the Shoot**

- At least one Trustee will be present at all times during the shoot
- The Trustee will explain any areas of the lighthouse that are off limits and unavailable to the production crew
- The Trustee will open and close the lighthouse for the production crew, but should not be expected to assist with equipment or setup, except by agreement between the Trustee and the person in charge of production.

### **Schedule of Fees**

To assist in the preservation and maintenance of the lighthouse, the following schedule of fees have been established by the Spring Point Ledge Lighthouse Board of Trustees:

- Fees begin when lighthouse is unlocked to admit the production crew and end when lighthouse is locked at the end of the shoot.
- A full-day is defined as beginning at 8:00 AM and ending at 5:00 PM.
- A half day is defined as beginning at 8:00 AM and ending at 12:00 PM, or beginning at 1:00 PM and ending at 5:00 PM. A sliding four-hour half-day block may be arranged with the concurrence of the Board or it's media coordinator and subject to the availability of responsible trustees.
- All-day shoot--\$500/8 hours; \$75 each additional hour
- Half-day shoot \$250. Each additional hour charged at \$75/hr. with the option of paying the full day rate.

- Hourly rate-\$75.00 for each of the first three hours, with a minimum charge of 1 hour. Over three hours will be charged at half- or full-day rate, as applicable.